

COVID-19: LEVEL 4

As from Monday the 4th of May 2020, both our Cradock and Grahamstown offices will be fully operational in accordance with the following safety regulations:

1. As far as it is reasonably possible, all consultations will be held via Whatsapp video call, Zoom or Microsoft Teams.
2. We urge our clients to provide us with their instructions via electronic means and specific e-mail addresses can be obtained by phoning 048 881 1071 for our Cradock office or 046 622 7209 for our Grahamstown office.
3. Should a client need to attend our offices in person, we request that this be done per prior arrangement.
4. All individuals attending our offices will not be permitted to enter without a suitable facial mask.
5. All individuals attending our offices will be required to sanitize their hands upon entering our building. Hand sanitizer will be made available by our offices and will be found at our offices front entrance.
6. No cash payments will be permitted during this time. All payments are to be deposited directly into our bank account. Kindly contact our respective offices should you require confirmation of our banking details.
7. Our office hours will be as follows:

Mondays to Thursdays: 09:00 – 16:00

Fridays: 09:00 – 15:00

We must convey to all existing and new clients that our offices are reliant on the Sheriff's office, the Deeds office, our local municipalities as well as the Courts which are all currently not yet allowed to return to their normal operational hours. This may affect our usual turn-around time and service delivery relating to the attendance and finalisation of matters. We undertake to keep you all updated regarding any changes relating to the aforementioned.

Thank you all for the continued support. Stay safe.

The Nolte Smit Team